

Caught You Caring Awards
Summary of Recipients - FY 20 - Second Quarter

<u>Department</u>	<u>Recipient Name & Job Title</u>	<u>Reason Received / Comments</u>
Budget & Finance	Virginia Branch, Accounts Payable Technician	County Attorney Bobby Jones recognized Ms. Branch for assisting the County Attorney through the difficult process of advertising and awarding the Blackwater Hunting Leases.
Commissioner of the Revenue's Office	Glenie Jones, Deputy Clerk II	Commissioner of the Revenue Gerald Gwaltney recognized Ms. Jones for representing the office well at the 2019 Commission on Aging Senior Health/Educational Fair held on October 3, 2019. Ms. Jones met with seniors and educated them on the various tax relief programs they can take advantage of.
Commissioner of the Revenue's Office	Kathy Scarberry, Deputy Clerk II	Commissioner of the Revenue Gerald Gwaltney recognized Ms. Scarberry for her excellent organizational skills in setting up Board of Equalization real estate assessment appeal hearings, which have proven instrumental in the appeals process running smoothly.
Commissioner of the Revenue's Office	Lauren Stacey, Deputy Clerk II	Commissioner of the Revenue Gerald Gwaltney recognized Ms. Stacey for her work, after a period of cross training, running the September monthly MUNIS reports without supervision and did an excellent job with it, allowing Ms. Stacey to now act as a fully trained backup if necessary.
Community Development	Amanda Landrus, Planning Services Coordinator	County Administrator Randy Keaton recognized Ms. Landrus for her work, along with co-worker Christy Phillips, initiating a unified process tracking permits and making it easier for citizens and contractors to check the status of their projects.
Community Development	Jessica Moore, Permit Technician	Director of Community Development Amy Ring recognized Ms. Moore for her extra effort put into streamlining the plan review que of the Plans Examiner in the Inspections division. Previously, the tracking was time consuming for the Plans Examiner trying to keep up with multiple daily ques for plan review. Ms. Moore took it upon herself to merge the two review ques into a weekly list for the Plans Examiner, which works much better. Ms. Moore's help was valued by the Plans Examiner.

**Caught You Caring Awards
Summary of Recipients - FY 20 - Second Quarter**

Community Development	Christy Phillips, Administrative Services Coordinator	County Administrator Randy Keaton recognized Ms. Phillips for her work, along with co-worker Amanda Landrus, initiating a unified process tracking permits and making it easier for citizens and contractors to check the status of their projects.
County Attorney	Amber Johnson, Legal Assistant	County Attorney Bobby Jones recognized Ms. Johnson for her going above and beyond her duties and working late on multiple days to assist the Administration and Board of Supervisors during a time of staffing need.
Emergency Services	Jeff Elmore, Paramedic/Intermediate	Emergency Management Coordinator Andrea Clontz recognized Mr. Elmore, a part-time employee with the Department of Emergency Services, for working for more than 18 months, along with co-worker Molly Harrison, to lay the ground work to help our first responders better combat stress and suicide. Through their efforts, along with support from IOW Dept. of Emergency Services and the volunteer departments, they have sown the seeds of what we hope will be a strong peer-to-peer support program to help recognize and assist county first responders who may be under emotional stress. In addition to their peer support efforts, they are both also strong practitioners and advocates for the medical support and emotional support that we provide to patients in our care. They coordinated a 2-day Stress First Aid Train-the-Trainer Workshop, developed by the National Fallen Firefighters Foundation, in which individuals from Smithfield Police Department, IOW Sheriff's Office, some of our volunteer agencies, the Department of Emergency Services, and several other agencies from around Hampton Roads attended.

**Caught You Caring Awards
Summary of Recipients - FY 20 - Second Quarter**

Emergency Services	Molly Harrison, Paramedic/Intermediate	Emergency Management Coordinator Andrea Clontz recognized Ms. Harrison, a part-time employee with the Department of Emergency Services, for working for more than 18 months, along with co-worker Jeff Elmore, to lay the ground work to help our first responders better combat stress and suicide. Through their efforts, along with support from IOW Dept. of Emergency Services and the volunteer departments, they have sown the seeds of what we hope will be a strong peer-to-peer support program to help recognize and assist county first responders who may be under emotional stress. In addition to their peer support efforts, they are both also strong practitioners and advocates for the medical support and emotional support that we provide to patients in our care. They coordinated a 2-day Stress First Aid Train-the-Trainer Workshop, developed by the National Fallen Firefighters Foundation, in which individuals from Smithfield Police Department, IOW Sheriff's Office, some of our volunteer agencies, the Department of Emergency Services, and several other agencies from around Hampton Roads attended.
Human Resources	Mary Beth Johnson, Director of Human Resources	Director of Finance Stephanie Humphries recognized Ms. Johnson for giving a handwritten note to an employee. Ms. Humphries felt this was a very caring thing to do. Small actions like this mean a lot to people to be thought of, especially when it's a fellow employee that you don't work with regularly. It shows she cares about them having a positive work environment.

**Caught You Caring Awards
Summary of Recipients - FY 20 - Second Quarter**

Human Resources	Christy Northon, Risk Manager	Director of Human Resources Mary Beth Johnson recognized Ms. Northon for her initiative going above and beyond in planning employee wellness Lunch and Learn activities, to include recently using her own personal funds to purchase lunch for any employees that attended a Lunch and Learn event, as well as going on her off-time to the Farmer's Market to purchase giveaway items for the program, all with the intent of trying to boost employee participation in wellness activities, but all of which was above and beyond her required job duties and expectations. Ms. Northon's demonstrated team spirit, dedication to the County's employees, and drive to go above and beyond are appreciated!
Parks & Recreation	William Winstead, Recreation Specialist	Director of Parks & Recreation David Smith recognized Mr. Winstead for his performance during a rental at Windsor Town Center and corresponding email Windsor Town Manager Michael Stallings received from a citizen regarding Mr. Winstead's performance during the rental. The citizen's email stated that Mr. Winstead had done a super job in setting up everything for the State Candidate Political Forum event, that no one at any facility could have been more helpful or have done a better job than Mr. Winstead. The email further stated that Mr. Winstead really knows what he is doing and is professional in what he does.
Registrar's Office	Theresa Beale, Office Assistant	Registrar Lisa Betterton recognized Ms. Beale for going over and above during the November General Election.
Registrar's Office	Bobbi Donnelly, Elections and Training Coordinator	Registrar Lisa Betterton recognized Ms. Donnelly for going over and above during the November General Election.
Tourism	Connie Chapman, Special Events Coordinator	Director of Tourism Judy Winslow recognized Ms. Chapman for her service going above and beyond the call of duty during Tourism sponsored, and assisted, Holiday Events including Carrollton Christmas Market, Light Up Main, Christmas Evening Mistletoe Market and the Smithfield Christmas Parade, essentially working every weekend in December. Connie knocked these events out of the park!

**Caught You Caring Awards
Summary of Recipients - FY 20 - Second Quarter**

Tourism	Debra Frank, Visitor Center Manager	Director of Tourism Judy Winslow recognized Ms. Frank for her dedication to the Tourism Team during the incredibly busy holiday event season. Ms. Frank never missed a step, organized our team labor and was definitely the wind beneath everyone's wings during a particularly stressful holiday season packed full of events.
Tourism	Gina Ippolito, Project Manager	Director of Tourism Gina Ippolito recognized Ms. Ippolito for her volunteer recruitment during the Smithfield Christmas Parade that resulted in the best and smoothest parade line-up ever! The Tourism Team struggles with this event every year because there are simply not enough of us to handle all those that participate in the Smithfield Christmas Parade. She made the difference between barely enough staff and volunteers to do the parade and exactly enough people to enhance the line-up process!
Tourism	Georgine Koenig, Visitor Center Advisor	Director of Tourism Judy Winslow recognized Ms. Koenig for going above and beyond the call of duty to assist one of our event stakeholders (Christmas in Smithfield) with putting together signage for the entire event.
Tourism	Lois Tokarz, Marketing and Public Relations Coordinator	Director of Tourism Judy Winslow recognized Ms. Tokarz for her work in the design and implementation of the newly erected BOS wall.